

Lambs Christian Preschool

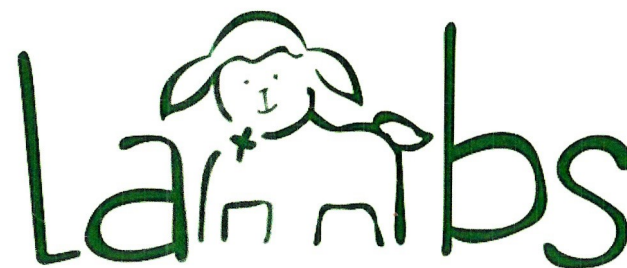
1128 Hampden Blvd.,

Reading PA, 19604

[www.gracebfcreading.org/lambs](http://www.gracebfcreading.org/lambs)

610-375-2333

## PARENT HANDBOOK



CHRISTIAN PRESCHOOL

2017-2018

## Welcome to Lambs Christian Preschool!

We believe you and your child are about to enter an exciting new adventure!

The primary goal of our program is to provide a stimulating, Christ-centered atmosphere in which your child can grow as a unique individual. We aim to encourage healthy mental, physical, emotional, spiritual, and social growth. We do this through promoting the knowledge of God as Creator and Jesus as Savior, nurturing and modeling Christian principles and values, and teaching a carefully developed curriculum.

Our curriculum includes an introduction to letters, phonics, numbers, science, and social studies.

We seek to serve our church, our Christian community, and our neighborhood. Our program is open to all children regardless of race, creed, or color.

We encourage you to contribute ideas, share concerns, and discuss with us the challenges and joys of guiding your young child.

Sincerely,

The Preschool Faculty  
and Board of Directors

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## Faculty & Staff

Director/Teacher - Mrs. Trisha Maples  
BS Early Childhood & Elementary Education

Teacher's Aides - Mrs. Nikki Lintz & Mrs. Jesukah Beachy



# Policies & Procedures

## School Hours

**3 Year Old Class** Tuesday & Thursday

AM Class 9:00 AM - 11:30 AM

**4 Year Old Class** Monday & Wednesday & Friday

AM Class 9:00 AM - 11:30 AM

Please refer to the calendar section of our website or your paper calendar for dates school is in session.



## Arrival & Departure

**Arrival:** Children should arrive no earlier than 8:55 AM.

Please accompany your child to the door of the classroom and wait to be greeted by a staff member.

**Dismissal:** Please arrive on time and wait in the fellowship hall. We will dismiss children to parents one at a time. Your child will not be released to anyone except a parent without prior notification. If it is necessary for someone else to pick up your child, you must notify the teacher in writing. Teachers also must be notified in writing of any carpool arrangements. Please hand notes to the teacher - do not leave them in your child's backpack as we may not see them.

**Please be prompt:** Late pickup will result in a charge of \$10 for every 10 minutes after dismissal time.

## Snack Time

A nutritious snack will be included in the children's schedule. A sign up sheet will be posted for parents who wish to volunteer to supply a snack for a particular day.

**Allergies:** Parents of children with food allergies will provide snacks for their child.

**Birthdays:** If your child would like to celebrate his birthday in class, you may wish to provide a special snack for that day. Please speak to the teacher and reserve that day. It makes the child feel very special. Children with summer birthdays may celebrate at the end of the school year.



## Field Trips

We are delighted to have parents participate in our educational field-trip experiences. Parents must sign a permission slip for a child to participate.

Transportation will be provided in the church van by an appropriately qualified driver; parents who wish to drive may do so for their own child. If parents wish to drive other children in the class, he or she must have appropriate clearances on file with Lambs Christian Preschool.

**ALL CHILDREN MUST RIDE IN APPROPRIATE BOOSTER SEATS in the back seat.**

## Health

To protect the health of your child and others, children may not attend school with a fever, rash, or other illness. We suggest 24 hours between end of a non-medicated fever, or start of antibiotics and attendance at school.

Please notify us if your child contracts a contagious disease or has a lengthy illness.

**Sleep:** Please try to see that your child gets to bed on time the night before school. It is hard for the children to enjoy the morning if they are tired.



## Medication

Lambs Christian Preschool will not administer prescription or over the counter medication during school hours.

If your child has an medical condition or allergy requiring immediate medication, we require an emergency and medical release form and a note from your child's doctor.



## Bulletin Boards

Please check the boards outside the Preschool Room and the Preschool Hallway for special information, coming activities, and snack sign ups.

## Snow Days

**Cancellations:** We will follow Reading School District for any school closing due to weather. Please see Reading School District's website [www.readingsd.org](http://www.readingsd.org) where closings are clearly posted, or local news stations.

**2 HR Delay: in the event of a 2 hr delay for Reading School District, our classes will run as follows:**

All AM classes will run from 10:30 AM - 12:30 PM



## Personal Articles

**Backpacks:** Each child should have his or her own special school bag to carry items to and from school. Please be sure to clean this out after school.

**Toys:** Please DO NOT allow your child to bring any toys or belongings from home unless they are requested by the teacher or for show and tell. No electronic devices please!



## Parent - Teacher Conferences

Conferences with your child's teacher will be offered once a year. Conferences will be in the late fall for 4 year olds and the spring for 3 year olds. If you see a behavioral, academic, social, or other problem please feel free to request additional meeting time with your child's teacher.





## Parent Classroom Visits

A close home-school relationship is very beneficial to the children. Parents are always welcome to visit our classroom at any time. We encourage participation by inviting parents to join us on field trips and during special classroom activities.



## Clothing

Please send your child in play clothes and rubber soled shoes to allow freedom of activity. Our curriculum includes much active play and hands on learning and is helpful if children do not fear getting clothing dirty.

Please label any clothing that may come off during the day, especially outdoor wear and sweaters and boots.

Encourage your child to learn to dress him or herself to go outside, and to remove and hang up outer clothing when coming inside.

During the first week please bring to school, in a labeled shoebox, an extra change of clothing that can remain in school for the entire year.

**\*\*Keep in mind that the clothing should fit at the end of the year and be wearable in warm and cool weather. We suggest a long sleeved t-shirt and light pants.**

## Registration

Registration opens in February for the coming fall enrollment. A non-refundable registration fee is required with each application, at the time of application. Registration forms may be downloaded from our website.



## Tuition Policy

Lambs Christian Preschool is a non-profit supported ministry of Grace Bible Fellowship Church. The fees are based on yearly expenses, not monthly expenses, and do not fully cover the cost of maintaining the school. Tuition fees may be paid in annually in September, bi-annually in September and January, or monthly (must request and use a coupon book from the school).

If paying monthly, payment is due the first of the month from September 1 to May 1. Tuition is late after the 15th of the month. A late fee of \$15 will be assessed.

Dismissal from class will result for any account delinquent over 60 days.

**PLEASE DO NOT GIVE TUITION MONEY TO THE TEACHER!**

*Payment should be mailed to the church :*

Grace Bible Fellowship Church  
1128 Hampden Blvd,  
Reading PA 19604

**Make checks payable to Lambs Christian Preschool.**



## Statement of Faith

We believe the Bible - the infallible, inerrant, authoritative Word of God.

We believe in one God, eternally existent in three persons: Father, Son, and Holy Spirit.

We believe in the deity of Jesus Christ, His virgin birth, sinless life, atoning death, bodily resurrection, ascension, and his return in glory and power.

We believe all mankind are sinners in need of regeneration by the Holy Spirit which enables the Christian to live a godly life and perform good works.

We believe in the resurrection of both the saved and the lost: they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.

We believe in the spiritual unity of believers in our Lord Jesus Christ.



"I have no greater joy than to hear that my children are walking in the truth."

3 John 1:4



Lambs Christian Preschool is a non-profit ministry of Grace Bible Fellowship Church and is governed by a Board of Directors responsible to the Church.

All parents and friends of the Preschool are welcome to join with us in any of our services.

Sunday School: Sundays at 9:30 AM

Worship Service: Sundays at 10:30 AM

Evening Service: Sundays at 6:30 PM

Kids Club (K-6th): Wednesdays 6 - 7:30 PM

Prayer Meeting: Wednesdays at 6:15 PM

(\*Nursery care for birth-prek kids)

Youth Group: Wednesdays 7-9 PM

Rev. Randall A Grossman, Senior Pastor  
Pastor Nat LeTowt, Assistant Pastor  
Pastor Tim Hogan, Youth Pastor